



SANDWELL METROPOLITAN BOROUGH COUNCIL
The Federation of Abbey Infant and Junior School



Dr. Richard Kentish - Executive Head Teacher - Mrs Jade Yale - Executive Deputy Head Teacher
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www.abbeyfederation.co.uk

Tuesday 21st April 2026

Dear Parents and Carers,

Welcome to Abbey! I am really looking forward to welcoming you to our school. We've put together a page on the website, which we hope will answer many of your questions. It can be found on the website using the link below:
<https://www.abbeyfederation.co.uk/parents/new-reception-parents>

The information can also be shared with your child (carefully selecting the more child friendly parts!) and we encourage you to start to talk about September.

We will be inviting you to an induction session on Wednesday 1st July and we'll contact you closer to the time to let you know what time you will need to arrive at school. At the induction session, we'll be inviting you to come with your child and spend some time exploring the classrooms and the outdoor areas; meet the staff and help your child say hello to their school.

Part of this session will involve story time, where your child will stay with an adult whilst you get the opportunity to meet the Reception teachers and my Assistant Head, who leads Early Years, Miss Harwood. This will be a bit more detail about those early days at school, induction in September and how our curriculum is taught.

Your child will start over two days: Thursday 3rd and Friday 4th September; by Friday 4th September, all children will be in and full-time. Further details about your child's start date and time will follow towards the end of term.

Please find attached information on applying for free school meals. Below is the link to complete the Admission Forms online. Please complete by **Friday 1st May 2026**

[Reception Admission Forms](#)

I look forward to seeing you at our induction day.

Yours Sincerely,

Dr R Kentish
Executive Head Teacher

Abbey Infant School

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Abbey Junior School

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