



SANDWELL METROPOLITAN BOROUGH COUNCIL

The Federation of Abbey Infant and Junior School

Dr. Richard Kentish - Executive Head Teacher - Mrs Jade Yale - Executive Deputy Head Teacher

office@abbey-inf.sandwell.sch.uk office@abbey-jun.sandwell.sch.uk

www.abbeyfederation.co.uk



Monday 12th October 2026

Dear Parents / Carers

Parents' Evening –Wednesday 11th and Thursday 12th November 2026

I have great pleasure in inviting you to a 'Face to Face' Parents' / Carers' Evening for all classes.

This Parents' / Carers' Evening will give you an opportunity to talk to the class teacher and support staff who are working with your children. We are hoping for 100% attendance so that you will have all the information about the progress of your child.

You will be able to see their books and learning journeys. All books will be available before and after your appointment, to inform the discussions.

This is an excellent opportunity for school and home to strengthen our partnership, so that your child is able to make the very best of the opportunities we offer.

Please see the attached guidance on how to make an appointment. Appointments will be given on a 'First Come, First Served Basis'.

We look forward to speaking with you.

Yours sincerely

Ms S M Collins
School Business Director
Executive Head Teacher's PA

Abbey Infant School

Maurice Road, Smethwick, West Midlands, B67 5LR Tel: 0121 429 1689

Abbey Junior School

Barclay Road, Smethwick, West Midlands, B67 5LT Tel: 0121 429 2700



association for
PHYSICAL EDUCATION



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Online Appointment Booking Instructions:

This allows you to choose your own appointment times with teachers across both schools and you will receive an email confirming your appointments.

The system will open from **midnight on Tuesday 13th October 2026** enabling you make appointments. Should you wish to make any changes you can log back in and amend your appointment at any time until 12.00pm on Tuesday 10th November 2026.

Please visit <https://abbeyfederation.schoolcloud.co.uk/> to book your appointments or follow a hyperlink from our website's 'useful link' page

<https://www.abbeyfederation.co.uk/page/?title=Parents%27+Evening&pid=377>

Abbey Federation

Parents' Evening System

Welcome to the Abbey Federation parents' evening booking system.
Appointments can be amended via a link from the email confirmation - please ensure your email address is correct.

Your Details

Title

First Name

Surname

Email

Confirm Email

Student's Details

First Name

Surname

Date of Birth

Log In

You must adhere to the exact personal details as given on your child's Data Collection Sheet to enable you to make a successful registration / login

Please be aware that an invitation will be sent to contacts 1 and 2 from your Data Collection Sheet, therefore if you have a Childminder as contact number 2, they will also receive an invitation for Parents Evening.

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